

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
TUESDAY, MARCH 6, 2012

Regular meeting @ 8:00 a.m.
Council Chambers / City Hall / 113 E. Washington St.

Pledge – Mayor Croyle
Prayer – Mayor Croyle

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk-Treasurer's roll call showed three Board of Public Works and Safety members present.

Mayor Steve Croyle
Councilor Todd Schroeder
Mr. Richard Gough

Additional Officials Present:

Meeks Cockerill, City Attorney; Chris Martin, Waste Water Treatment Plant Superintendent; Frank Lowrance, Street Department Superintendent; Bill Yost, Fire Chief (arrived at 8:07 am); and Mike Burk, Police Chief (arrived at 8:15 am).

Citizens Present:

Matthew Pierce (Hannum, Wagle and Cline Engineering)

Approval of the Minutes

Mr. Gough moved to approve the minutes of the February 21, 2012 meeting. Councilor Schroeder seconded. Motion passed 3-0.

UNFINISHED BUSINESS

Western Avenue Project

A dirt pile and wire remains at the corner of 40 South and Western Avenue. Dr. William Beuchat would like the area to be cleaned up. The Street Department will perform the clean-up.

Police Department Vehicle for Sale

The Police Department advertised for the sale of a 2005 Chevrolet Impala. Five bids were received. The highest bid was from Mr. Richard Gough in the amount of Seven Hundred Dollars (\$700.00). Mayor Croyle moved to accept the bid. Councilor Schroeder seconded. Motion passed 3-0.

Wind Energy Update

Mayor Croyle explained that as this project continues to move forward an environmental study will need to be completed of the area where the wind turbine will be located. The City can either complete the environmental study now, or wait until the final stages of the project to complete it. The energy tax

credits the City could receive will expire in June or July. The City could be reimbursed for the study with the energy tax credits if the study is completed by the expiration date of the tax credits. The airport is opposed to the location of the wind turbine. The migration of the Indiana Bats may be an issue. No action was taken on this issue.

Capital Improvement Plan

Matthew Pierce, from Hannum, Wagle, and Cline Engineering, was present to discuss the Capital Improvement Plan at the Waste Water Treatment Plant. Two new raw sewage pumps and a new fine screen on a platform will be installed. Photographs of the new equipment were presented. The two pumps are in the lowest level of the building. The current pumps are too large for the plant and the two pumps on the middle level are too small for peak flow conditions. Mr. Pierce explained how everything will be installed. The grinder will be removed from the plant. This will require minimum maintenance and the discharge will be sent to a dumpster. The whole process is quite complicated. The permit application was submitted in early February. IDEM has 60 days to approve or deny the permit, but it usually takes approximately 30 days. The plan is to start construction during the dry weather in July, August and September. The bids should be opened in early April for this construction time. Mr. Pierce is present to ask for permission to advertise the project for bid and to determine a bid opening date. Automation of the pumps may be delayed because the staff will need to be trained. The automation will be ready to be used when the City is ready to use it. Mr. Gough asked if new wiring will have to be installed. Mr. Pierce stated new wiring will have to be installed where the pumps are going to be placed. The new breakers will either be put with the old breakers or in an adjacent location. A motor control center is on the main floor and only 20 percent of it is being used. Some of the equipment is still connected to the MCC but is not being used. The two kinds of suggested pumps are Flight and Fairbanks. Superintendent Martin was able to suggest his own brand of pumps if he wanted to. Mr. Gough was concerned that the brand of the pumps was based on the lowest bid instead of quality. A meeting was held last week regarding merging the new equipment with the SCADA System. The pumps will be set up so they are monitored by SCADA, but not controlled by SCADA. The pumps can be set up to be controlled by SCADA in the future. Only one manufacturer makes the screen that will be installed at the plant. The screen will be easily maintained. Even if the screen needs repairs the waste can still flow through. The drive system has an overload capacity. Superintendent Martin explained why he chooses the screen instead of another method. Mr. Gough asked about the support and repair of the pumps after they are installed. The pumps that are in the specifications are low maintenance. The City needs to advertise for bids. Hannum, Wagle, and Cline Engineering will provide the City with a notice to publish for the bids. Councilor Schroeder moved to advertise for bids. Mr. Gough seconded. Motion passed 3-0.

NEW BUSINESS

Waste Water Treatment Plant Update

Superintendent Martin stated a pipe patch demonstration will be canceled today because the sewer camera is broken. A new sewer camera will need to be purchased. The pipe patch will be very beneficial to the City because the plant employees will be able to patch some of the sewage lines in

house. The new chlorine system is running and has been tied into the SCADA system. A fitting was broken on the feed line that was replaced. The Indiana Department of Environmental Management says the City's Enforcement Response Guide does not match the Sewer Use Ordinance. Attorney Cockerill will be contacted regarding this issue. Some adjustments may need to be made to the ordinance. Some other changes also need to be made to the ordinance. Mr. Gough asked how old the sewer camera is that needs to be replaced. Superintendent Martin stated it was purchased used in 2004 or 2005. Mr. Gough asked if there have been any significant updates to the equipment since the purchase. Superintendent Martin stated the technology has improved significantly. The pipe patch equipment would save a lot of money because the pipes will be able to be repaired before the pipe needs to be replaced. The pipe patch cost is approximately Six Thousand Dollars (\$6,000.00). Superintendent Lowrance asked about a repair that needs to be completed on the water line at the corner of Carl Street and High Street. Superintendent Martin stated the line will be repaired when the weather conditions improve.

Fire Department Hiring Process

Chief Yost is in the process of hiring a full time firefighter. Two candidates applied for the position however one of the candidates did not appear for the physical fitness test. The remaining candidate will be required to pass all tests before being hired.

Sidewalk Requests

Indiana American Water Company is replacing a substantial portion of the sidewalks on Residence Street during the water main replacement. Mayor Croyle explained areas that will need to be patched and not completely replaced; a section of Short Street, two properties on Third Street, and various areas of Fourth Street may need to be replaced. The water company will be replacing many of the sidewalks in the construction area. Mayor Croyle would like to consider replacing the sidewalks that the water company is not going to replace. The Board of Public Works and Safety will need to approve this expenditure in the amount of Thirteen Thousand Dollars (\$13,000.00). Mr. Gough moved to approve the sidewalk project. Councilor Schroeder seconded. Motion passed 3-0.

Last fall Mayor Croyle mentioned repairing the sidewalks and ramps located at the intersection of Meridian Street and West North Street near the United State Post Office. The ramps located near the Post Office would be ADA accessible. The four corners would be replaced. The cost of the project will be Eight Thousand One Hundred Seventy Five Dollars (\$8,175.00). The balance in the Sidewalk Rehabilitation Fund is approximately Forty Thousand Dollars (\$40,000.00). The revenue for the Sidewalk Rehabilitation Fund is provided from Riverboat Gaming monies. The revenue is disbursed yearly (from the State of Indiana) during the month of August. Mr. Gough suggested the Post Office be contacted to discuss their part in repairing the curb during this project. Councilor Schroeder moved to approve the sidewalk project at the corner of Meridian Street and West North Street. Motion passed 3-0.

Street Light Located at Tamarac Drive

Mr. Neil McHolland, 182 S Tamarac Drive, contacted Mayor Croyle and asked when the street light at Tamarac Drive is going to be operational. The path for the electrical lines is no longer viable because Mr. McHolland located his geothermal heating unit in the area intended for the street light. An area is

available on the west side of Mr. McHolland's property that could be used for the electrical lines. The property will need to be surveyed and an easement will need to be completed. At least 10 feet of space is available. The City will need to obtain the easement and trench for the electrical line; then Indiana Michigan Power will install the electrical line.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Mr. Gough seconded. Motion passed 3-0. The March 6, 2012 meeting was adjourned at 8:40 am.

Mayor, Steve Croyle

ATTEST: _____
Clerk-Treasurer, Vicki Haney